

Account Transfer Checklist

Use this checklist, along with your most recent bank statement from your previous financial institution to identify all companies that need to be updated with your new account information from SNB Bank, National Association.

Direct Deposits

	Company	Account Number	Date Contacted	Transfer Complete
Payroll				
Payroll				
Social Security				
Other				

Automatic Payments

	Company	Account Number	Date Contacted	Transfer Complete
Electric				
Telephone				
Mortgage				
Auto Loan				
Cell Phone				
Cable				
Insurance				
Gas				
Water/Sewer				
Internet				
Other				
Other				

Please make sure all Direct Deposits and Automatic Payments requests have been processed prior to closing your previous account.

Direct Deposit Form

Send this for to any entity that directly deposits to your account.

Company Information

Company _____

Address _____

City, State, Zip _____

Phone _____

Previous Financial Institution

Name of Institution _____

Address _____

City, State, Zip _____

Phone _____

Your Account Number _____

Customer Information

Name _____

Address _____

City, State, Zip _____

Phone _____

Social Security Number _____

Name of Employer _____

New Bank Information

SNB Bank, National Association

P.O. Box 39

Shattuck, OK. 73858

Routing Number: 103103435

Account Number: _____

Type of Account: _____ Checking
_____ Savings

I authorize my Direct Deposit to be sent my account at SNB Bank, National Association starting the
____ day of _____, 20____.

Signature of Account Owner

Date

Automatic Payment Change Notice Form

Company Information

Company _____

Address _____

City, State, Zip _____

Phone _____

New Bank Information

SNB Bank, National Association
P.O. Box 39
Shattuck, OK. 73858

Routing Number: 103103435
Account Number: _____
Type of Account: _____ Checking
 _____ Savings

Customer Information

Name _____

Address _____

City, State, Zip _____

Phone _____

As of _____ day of _____, 20____ please begin to debit this payment from my new account at SNB Bank, National Association.

Signature of Account Owner

Date